



## **Technical Education and Apprenticeship Provider Access Policy**

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Student entitlement**

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

### **Management of provider access requests**

#### **Procedure**

A provider wishing to request access should contact Carey Anderson, Careers Adviser.

Telephone: 02380 32533; Email: [carey.anderson@ushschool.org](mailto:carey.anderson@ushschool.org)

#### **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
Year 7	<p>An introduction to Careers: Including 'What is an apprenticeship?'</p> <p>Careers Day:</p> <p>Careers Websites: Research</p> <p>'Meet the Professional/Undergraduate/Apprentice</p>	University Event:	University Event:
Year 8	<p>'Websites – Option choices'</p> <p>Careers Day</p> <p>'Meet the Professional/Undergraduate/Apprentice</p>	Options Event	University Event
Year 9	The World of Work :Preparation - Go to work with an adult day	Options Review	University Event Gateway Event
Year 10	<p>Work Experience Preparation</p> <p>Careers Day</p> <p>Post 16 options – colleges &amp; apprenticeships</p> <p>HE Workshop</p>	Assembly: Apprenticeships	Work Experience
Year 11	<p>Assemblies : Colleges/Apprenticeships/HE</p> <p>College applications</p> <p>College Taster Day</p>	<p>Richard Taunton's Careers Fair</p> <p>Apprenticeship Website</p>	Apprenticeship Website

	<b>Autumn Term</b>	<b>Spring Term</b>	<b>Summer Term</b>
Year 7	An introduction to Careers: Including 'What is an apprenticeship?'  Careers Day:  Careers Websites: Research  'Meet the Professional/Undergraduate/Apprentice	University Event:	University Event:
	Apprenticeship Website		

Please contact our Careers Leader to identify the most suitable opportunity for you.

The school policy on safeguarding [http://uppershirleyhigh.org/school\\_policies](http://uppershirleyhigh.org/school_policies) sets out the school's approach to allowing providers into school as visitors to talk to our students.

### **Premises and facilities**

The school will make the main hall, classrooms or professional learning space available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception. Prospectuses and careers material is available from the Careers Office/Professional Learning Space.