

October 2018

Headteacher: Mr S Woods

Upper Shirley High School
Bellemoor Road
Shirley
Southampton
SO15 7QU

Dear Parents/Carers

**GRANDPARENT OPEN MORNING FOR REMEMBRANCE DAY
FRIDAY 9TH NOVEMBER**

We are holding our annual Grandparent Open Morning for Remembrance Day on Friday 9th November.

We opened our doors to Grandparents for the first time in 2014; since then it has become one of the most important events in our school calendar and one we thoroughly enjoy.

Using our invitation card attached, we would like students to invite their Grandparents into school to give them the opportunity to join our Remembrance Day commemoration and to have a look around our school.

Arrangements on the day:

On the day, we would like Grandparents to arrive at 10.45am, so that they are ready to observe a two-minute silence with staff and students at 11am.

Following the commemoration, Grandparents will have the opportunity to have a look around our school, enjoying a personalised tour from their grandchild. Warm drinks, cakes and sandwiches will be available at the end of tours. We will close our doors to visitors at 12.30pm in readiness for our student lunch service.

Numbers and Photo permissions

Using the slip below, please confirm attendance so that we can gauge numbers for catering. We will also have a photographer in school to capture pictures/video clips of the event. It would really help with the smooth running of the event if, where possible, we can capture photo permissions from Grandparents in advance of the day.

Help on the day

If you have a family member attending with mobility, or accessibility difficulties, it may be possible to reserve parking. Please contact Lesley Cookson at Lesley.cookson@ushschool.org or telephone the main number: 02380 325333.

We know that a lot of Grandparents play a very active role in the lives of many of our students, particularly supporting with childcare. We recognise that Grandparents don't often get an opportunity to see their grandchild's school, so we hope to receive many visitors on the day.

Julie Prince
School Business Manager
Julie.Prince@ushschool.org



REPLY SLIP:

(To be returned to the General Office no later than Monday 5th November, please)

**GRANDPARENT OPEN MORNING ON REMEMBRANCE DAY
FRIDAY 9TH NOVEMBER 2018**

STUDENT DETAILS

Student Name(s):

Tutor Group(s):

To help with catering, my child(ren) will be joined on the day by Grandparents (*insert number*)

I understand that a photographer will be in school during the event to take photos for promotional use. He will also be taking video clips and soundbites.

You may/may not photograph my child(ren) and use any pictures both for internal display and to share online (*delete as appropriate*)

You may/may not photograph my child(ren) and use any video clips both for internal display and to share online (*delete as appropriate*)

Parent Name: **Signature:**

GRANDPARENT DETAILS

In view of new procedures in light of GDPR, we are hoping to gain names and photo permissions of grandparents before the day. We appreciate that this may not be possible for everyone, but the more we capture before the day will help with timings and the smooth running of the event.

Declaration for Grandparents:

I understand that by signing below I am giving my consent to be photographed and for you to use the pictures and any video clips taken or promotional purposes (in paper documents and online)

Grandparent Name 1: **Signature:**

Grandparent Name 2: **Signature:**

Grandparent Name 3: **Signature:**

Grandparent Name 4: **Signature:**

*** Please don't worry if you are unable to complete the Grandparent signature section in advance as this can be completed on the day