

Headteacher: Mr S Woods

Upper Shirley High School
Bellemoor Road
Shirley
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SO15 7QU

May 2018

Dear Parent/Carer

Re: Changes to Data Protection Law (GDPR)

You may be aware that as from May, the rules around data protection are changing. The 'General Data Protection Regulation' (GDPR) will change how we can use your personal data and keep it safe. It will also strengthen your rights regarding your own data.

The point of this is to make sure sensitive, or private information about you and your children stays safe. Whilst it is similar to the current Data Protection Act in many ways, there are a few differences, so we need to make a few changes at the school in order to ensure we remain compliant.

Much of our work has been around updating school documentation and we are introducing the following new documents:

- An updated Data Protection Policy
- An updated Pupil Privacy Notice
- An updated Acceptable IT Policy
- An updated Photo Consent form

A copy of both our new Data Protection Policy and Pupil Privacy Notice can be viewed and/or downloaded from our school website: http://uppershirleyhigh.org/school_policies

As part of our work to comply with the GDPR, we also need to regain your consent for using photographs, or videos of your child on our website, in internal displays and for other purposes as specified on the form. I am enclosing a copy of our updated Consent Form and would appreciate it if you would complete and return to the General Office before the May half-term break. In addition to this, I am also enclosing a copy of our Acceptable IT Policy for you to read, sign and return.

I would be grateful if both forms could be returned to the School General Office by Friday 25th May 2018. Previous permissions are no longer relevant and we are only able to act upon the new GDPR compliant documentation. Your speedy co-operation in completing this new documentation would be greatly appreciated.

If you have any questions about how the GDPR affects you, or how our school is preparing, you can contact me by email: Julie.Prince@ushschool.org

Yours faithfully

Mrs Julie Prince
School Business Manager/Data Compliance Officer