

**UPPER SHIRLEY HIGH PTA
ANNUAL GENERAL MEETING
Minutes of Meeting Held on Thursday 6 November at 7.00 pm**

Present:

Staff: Stuart Woods, Julie Prince

Parents: Miranda Boakes-Clark, Nicky Caveney, Andrea Dixon, Colleen Grice, Lea Hayes, Sharon Jackopson, Tracey Pettit, Kerry Sullivan

Apologies: Sheena Danson, Lorraine Hodges, Sarah Mintram, Ken Voller, Liz Webb

1) **Welcome**

Nicky welcomed everyone to the AGM.

2) **AGM 2013 Minutes**

The minutes from last year's AGM were circulated and approved.

Proposed by Miranda Boakes-Clark and seconded by Nicky Caveney

3) **Chair's Report**

Nicky reported on last year's activities. The PTA had another busy year providing refreshments at concerts, parent evenings etc and she thanked Sharon and Gina in particular for their input.

We held two big events – the pirate quiz and ladies night, both of which were a big success.

Our main aim is still to raise £5,000 towards a new minibus and so far we have raised £2,500. Individual donations of £500 have been received and matched by HSBC.

The 100 club was not launched due to lack of interest but overall it had been a good year with a strong committee and good support.

4) **Treasurer's Report**

The financial report prepared by Ken for the year to September 2013/4 was passed around. Income was up on last year and ladies night was the biggest fund raiser (over £1,000). There have been a few difficulties with setting up the new bank account and they have agreed to give us £250 compensation. There is currently £5,143 in the bank. Thanks to Ken and Sharon for persevering with the bank!

5) **Constitution Changes**

A new constitution has been drawn up based on the PTA UK model. The main change has been in the name of the association (now known as Upper Shirley High Parent Teacher and Friends Association – USH PTFA).

The named members of the association will have their details forwarded to the Charities Commission.

It was **proposed** by Sharon and **seconded** by Colleen to accept these changes and all present at the meeting were in favour.

6) **Nominations and Elections**

Posts were filled as follows:

Chair: **Nicky Caveney**
Nominated by Andrea Dixon, seconded by Tracey Pettit

Vice Chair: **Miranda Boakes-Clark**
Nominated by Colleen Grice, seconded by Kerry Sullivan

Treasurer: **Ken Voller**
Nominated by Nicky Caveney, seconded by Stuart Woods

Secretary: **Andrea Dixon**
Nominated by Miranda Boakes-Clark, seconded by Stuart Woods

Members: Lea Hayes
 Stuart Woods
 Julie Prince
 Sharon Jackopson
 Kerry Sullivan
 Sheena Danson
 Lorraine Hodges
 Colleen Grice
 Tracey Pettit

It was agreed that all members should get a DBS check done through the school.

7) **The Year Ahead**

There was some discussion about possible future events, including an 'It's a Knockout' type assault course, widening it out to the JET community. However, after looking at some packages it was felt unsuitable for younger children.

Other suggestions were put forward such as a murder mystery evening or barn dance, and another quiz.

We hope to hold a quiz in February and a barn dance in May.

8) **AOB**

By the New Year we will hand over the money to the school for the minibus

17 December is the carol service and we will be helping to serve refreshments