

## **USH PTFA**

### **Minutes from meeting on Wednesday 19 July 2017, 7pm**

Present: Charlotte Cooper, Kerry Sullivan, Paul Hill, Emma Fay, Penny Collins, Vinay Gomanee

Apologies: Julie Prince, Sheena Danson

#### **Actions from previous meetings**

#### **Quiz Night – Friday 22 September 2017**

EF pretty sure that Stuart Curtis can be quiz master, will confirm with him.

#### **Teams**

EF collecting team forms and money, and will pass money to Ken. 1 sold so far. - Capacity of hall would be 14 teams/tables of 8, aiming for 10 at least.

#### **Raffle**

CC collecting raffle prizes, have some already. KS has raffle tickets to sell on the night.

#### **Prizes**

PC to do prizes –8 bottles of wine for winners (use prosecco left over from fashion night and get two extra bottles), and 8 bottles of cheap shampoo, vinegar etc for losers.

#### **Food**

KS to buy food - cheese, crackers, grapes (no butter), possibly crisps and tomatoes. Costco good for cheddar but probably not cost effective for anything else. Use school knives, will need napkins and plates (juniors have paper plates we can use, EF has plastic ikea plates).

#### **Drinks**

BYO booze – corkage? And sell left overs from fashion night (6 bottles of prosecco – use for prize, 18 cans of coke, 26 bottles of water, 11 tango, 6/7 apple) plus do tea/coffee

#### **Quiz master kit**

Will need microphone and speaker – use schools? JP to check with school (?). EF to check whether we need to produce answer sheets and provide pens. Have balloon on table that's winning? Scoreboard?

## **Publicity**

Done for new parents, and facebook event created. Teams probably won't come in now until after the Summer holidays. Put in first newsletter of the Autumn term. KS monitors the school PTA email account and will check it is still working.

## **Car Boot Sale – 14 October 2017 (10-12am)**

Building work was meant to have started but hasn't yet, so will need to check whether we will have access in October. Building work 40 week programme due to start in September – make decision whether to go ahead in first week of September after speaking to JP.

If not, could do this in May 2018 instead and do fashion show in November as pre-Xmas event.

£6 charge for cars, turn up on day (no pre booking). Two people needed to run the gate. KS to assess site and maximum number of cars, would need access to toilets and electricity for tea/coffee. Other ideas:

- Bacon rolls a good seller – may not need BBQ for this
- Cakes also – could we get students/catering lessons to make some?
- Donations for tombola?
- Could we get students involved in offering activities? Inflatables, assault course? School may offer achievement points for this
- External company offering bungee trampoline for instance?
- Candy floss, slushies, popcorn?

## **Other**

How to get more volunteers?

**Next meeting:** Wednesday 30 August, 7pm, Bellemoor (since rearranged to Monday 4 September, 7pm, Bellemoor). AGM is on 18 October, 7m, school library