

**UPPER SHIRLEY HIGH PARENT TEACHER AND FRIENDS ASSOCIATION  
ANNUAL GENERAL MEETING**

**Minutes of Meeting Held on Tuesday 12 January 2016 at 7.00 pm**

Present:

Staff: Stuart Woods, Julie Prince

Parents/  
Friends: Miranda Boakes-Clark, Dudley Clark, Sara Carr, Tomono Baker, Nicky Caveney, Joanne Clements,  
Andrea Dixon, Dave Danson, Sheena Danson, Emma Fay, Debbie Frewin, Colleen Grice, Lea Hayes,  
Sharon Jackopson, Nicola McArdle, Hazel McCafferty, Sarah Russell, Kerry Sullivan, Ken Voller, Liz Webb,  
Henrietta Wilson, Sophie Woolley

Apologies: Rebecca Kinge, Naz Jones, Tammi Sinha, Tania Emery, Michaela Lawler-Levene, Aideen Sherliker,  
Mary Elia, Hilary Blankley, Vanessa Rees, Derryn Robinson

1) **Welcome**

Nicky welcomed everyone to the AGM and introduced current committee members.

2) **AGM 2014 Minutes**

The minutes from last year's AGM were circulated and approved.

Proposed by Miranda Boakes-Clark and seconded by Stuart Woods

3) **Matters Arising**

There were none

4) **Chair's Report**

Nicky expressed her thanks to the Committee. Two members had stepped down during the year – Tracey Pettit and Lorraine Hodges and she thanked them for their input.

The constitution had been changed and updated to reflect the school's name and 'friends' has been added to the committee name. (If this had not been done we would not have a treasurer!). DBS checks had been completed on all members. All information had all been registered with the Charities Commission.

Nicky then went on to report on last year's activities. We held one main event – our 3<sup>rd</sup> quiz night which had a Hollywood/Bollywood theme and it was a fun evening. We used outside caterers which meant that profits were smaller than the previous year. A barn dance had been planned for July but we had to cancel at the last minute due to lack of interest, perhaps because of the time of year.

We provided refreshments at the carol service and year 7 parent evening, asking for donations.

The main aim was to raise money towards a new school minibus and we made a donation of £5,000 to the school.

Overall it had been a fairly quiet year but the Committee met regularly and contributed to the life of the school.

5) **Treasurer's Report**

Ken Voller said that income was down for reasons already mentioned and there is approximately £1300 left in the account. Copies of the accounts are available.

Stuart Woods thanked the PTFA on behalf of the school and said that the community was richer because of it.

6) Nominations and Elections

Posts were filled as follows:

Chair:           **No-one appointed**

Vice Chair:      **No-one appointed**

Treasurer:      **Ken Voller**

Nominated by Colleen Grice, seconded by Sharon Jackopson

Secretary:      **Lea Hayes**

Nominated by Nicky Caveney, seconded by Ken Voller

Members:

Stuart Woods  
Kerry Sullivan  
Colleen Grice  
Emma Fay  
Sarah Russell  
Liz Webb  
Miranda Boakes-Clark  
Sheena Danson  
Andrea Dixon  
Sharon Jackopson

Proposed by Ken Voller and seconded by David Danson

7) **The Year Ahead**

There was some discussion about possible future events, such as theatre workshops, bringing an author into school etc. Other suggestions were put forward such as a car boot sale, Ladies Night, quiz, festival and BBQ.

Stuart agreed to ask Department Heads for ideas on where to spend the money. One idea was to get some chickens and coop.

8) **Election of Independent Examiner**

Kirsten Cooks was elected – proposed by Julie Prince and seconded by Kerry Sullivan

9) Thanks were given to Joanne Clements who donated £10

10) The meeting was closed